

COUNTY OF ALBEMARLE

TRANSMITTAL TO THE BOARD OF SUPERVISORS

SUMMARY OF PLANNING COMMISSION ACTION

AGENDA TITLE: ZTA20150007- Wireless Amendment-Notice	AGENDA DATE: November 11, 2015
SUBJECT/PROPOSAL/REQUEST: This request would amend Section 18-5.1.40 by requiring the applicant to provide written notice to landowners of abutting parcels of proposed Tier I facilities and proposed exempt collocations	STAFF CONTACT(S): Ms. Baldwin, Mr. Kamptner, Mr. Fritz PRESENTER (S): Ms. Baldwin

BACKGROUND:

On July 8, 2015, the Board referred a prior version of ZTA 20150007 back to the Planning Commission ("PC") for redrafting and review to require that applicants of Tier I and exempt collocations facilities provide written notice to abutting owners. On October 6, 2015, the PC recommended approval of ZTA20150007 (Attachment A) by a vote of 7:0, which has been amended to include conditions recommended by staff, as well as a requirement recommended by the PC that additional information be contained in the notice. The PC Action letter, Staff Report and Minutes from the meeting are attached (Attachments B - D).

DISCUSSION:

The Planning Commission recommended that the ordinance be amended to contain the identity of the entity performing the work and their contact information, as well as a schedule of how long the work would take. Staff has revised the zoning text amendment to include that requirement. The PC further emphasized the importance of clear wording in the notice. Staff is drafting a standard notice for applicants to use. The standard notice will also include the by-right nature of the applicant's proposal under FCC rules.

RECOMMENDATIONS:

Staff recommends that the Board adopt the attached Ordinance (Attachment A).

ATTACHMENTS:

- A - Ordinance
- B - Planning Commission action letter
- C - Planning Commission staff report
- D - Planning Commission minutes